

Jones King Partnership is a firm of Consulting Engineers engaged by clients to design mechanical and electrical engineering services within the construction industry. The company has offices just outside Bristol and consists of 11 technical staff and one admin. There is a board of two Directors – one of whom has designated responsibility for health and safety matters. The technical skills and knowledge of the company cover the fields of heating, natural and mechanical ventilation, air conditioning, water services, electrical power systems, lighting systems, fire protection and detection systems. We do not undertake any contracting work. For most projects our role is as a designer and another member of the design team will be the Principal Designer.

Jones King Partnership will provide safe and healthy working conditions for its employees and strive to reduce the risk of harm to members of the public and any others who may be affected by its work activities. In particular, the Jones King Partnership will:

- ✓ Comply with all its statutory duties on health and safety matters
- ✓ Endeavour to improve its safety performance by means of continuous learning from experiences gained in executing projects
- ✓ Provide to our employees – skills, knowledge and information on health and safety matters including such health and safety training as is relevant to our work activities
- ✓ Provide detailed guidance to our design staff on compliance with the CDM Regulations 2015 and the Workplace Regulations 1992
- ✓ Consult with our workforce on health and safety matters and encourage employee participation
- ✓ Provide adequate resources in terms of time, money and motivation to implement and maintain this policy
- ✓ Monitor, audit and review health and safety matters and how they are handled within the Partnership on a regular basis, implementing actions when it seems appropriate
- ✓ Revise and review this policy at least annually and when changes in the health and safety legislation take place
- ✓ Co-operate with others including client bodies, other engineering design practices and contractors in health and safety matters
- ✓ Remind employees of their legal duties to report health and safety shortcomings and to co-operate with the Partnership to ensure the safety of themselves and others

The following documents have been consulted in the drawing up of this H & S Policy Statement:  
The Health & Safety Display Equipment Regs 1992  
PPE at Work Regulations 1992  
Institute of Directors/Health and Safety Commission document – 'Leading Health & Safety at Work' 2007. Published by the Health and Safety Executive

Signed  Paul Arnel

Date September 2023

Position: **Director**